



**Position: Route Bus Drivers**  
**Supervisor: Transportation Coordinator**  
**Hourly Rate: \$15.00**

**Job Summary**

Position is responsible for operating a school bus and transporting school-aged children and other authorized personnel safely and efficiently over specified routes to and from schools and various activities. Position conducts pre-trip inspections, observes safety regulations, and enforces student discipline on the bus.

**Knowledge, Skills and Abilities:**

General knowledge of the problems involved in operating a school bus; general knowledge of the geography of the city and the location of streets; skill in the safe operation of a school bus; ability to detect malfunctioning equipment; ability to assist children using patience and understanding; ability to establish and maintain effective working relationships with school officials, parents and students.

**Job Requirements:**

- High School diploma or equivalent preferred
- Commercial Driver's License (CDL)
- Excellent driving record
- Minimum age of 21 at time of employment
- Department of Transportation Medical Card
- Consistent Christian Testimony

**Essential Functions/Typical Task:**

- Driving a school bus; picking up and delivering students to/from school;
  - Conducts pre-trip and post-trip inspections;
  - Maintains safety equipment, reports unsafe bus conditions;
  - Adheres to preventive maintenance schedule;
  - Completes required forms and reports in an accurate and timely manner;
  - Adheres and complies with safety rules, motoring regulations and laws;
  - Attends all scheduled meetings;
  - Loads bus according to established procedures;
  - Follows designated route schedule;
  - Stops at authorized route schedule, stops at authorized stops only;
  - Notifies proper authorities in case of bus breakdown or deviations in schedule;
  - Ensures that all students are off the bus immediately following each run;
  - Reports operating and equipment deficiencies;
  - Washes bus, cleans bus inside and out and fuels bus as required;
  - Obeyes all traffic laws and observes mandatory safety regulations for school bus operations;
  - Transports only authorized students;
  - Reports all accidents and completes required reports;
  - Conducts periodic emergency bus evacuation drills;
  - Transports students to special events and field trips;
  - Ensures passenger safety; maintains discipline on bus;
  - Follows all Covid-19 sanitization, mitigation strategies mandated by the school
  - Performs related tasks as required.
- To apply submit online application [Norfolk Christian Schools - Application Link](#)